



## **Jackson County Highway Department**

119 Harrison Street

Black River Falls, WI 54615

Ph: 715.284.0233 Fax: 715.284.0261

Randy Anderson, Commissioner

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October 10, 2017

Mr. Greg Haig  
Bridge Inspection Program Manager  
718 W. Clairemont Avenue  
Eau Claire, WI 54701-5108

Re: John Smetana Qualifications

Dear Mr. Haig:

This letter is submitted as verification of the experience of Mr. John Smetana in the field of bridge inspection and allied areas. I have personal knowledge that Mr. Smetana has 5 years of experience in bridge inspection and allied areas as outlined below:

- i. John Smetana is a "Team Member" working under Jay Gardner, Bridge Program Manager for Jackson County Highway Department and Paul Olson, Bridge Inspector, for the past 5 years, in all areas of bridge inspections: annual field bridge inspections, completion of paperwork and assisting in maintaining individual bridge files, and any necessary field inspections that are required of the Jackson County Highway Department. Mr. Smetana has attended both mandatory and voluntary bridge training throughout the past 5 years. The attached Qualifications Record lists the experience Mr. Smetana has in bridge inspection as well as copies of his Certificates of Training.
- ii. I have been the Highway Commissioner for Jackson County for over 8 years and overseen Mr. Smetana in his position as Bridge/Sign Inspector. Also, I passed the bridge certification schooling in 1998.

If you have any questions or concerns, feel free to contact me at (715) 284-0233.

Sincerely,

Randy J. Anderson  
Jackson County Highway Commissioner

cc: John Smetana  
Attachment: Qualifications Record (DT2001) (2 copies)

# QUALIFICATIONS RECORD

## Structure Inspection Program

Wisconsin Department of Transportation

DT2001 2003 s.84.17 Wis. Stats.

Applicant Name <i>John Smetana</i>	Area Code - Telephone Number - Home <i>715-284-2726</i>	
Address <i>W11911 CTH P</i>	Area Code - Telephone Number - Work <i>715-284-5615</i>	
City <i>Black River Falls</i>	State <i>WI</i>	ZIP Code <i>54615</i>
E-Mail Address	Employer <i>Jackson Co. Hwy. Dept.</i>	

Refer to the Wisconsin DOT Structure Inspection Manual for required qualifications. Forward two completed copies of this form to the Statewide Structure Inspection Program Manager via the District Program Manager or directly at 4802 Sheboygan Ave., Room 601, PO Box 7916, Madison, WI 53707-7916. One copy will be returned to you with an assigned number if deemed qualified.

### PART I - REGISTRATION/TRAINING - Complete All Information

Wisconsin Registered Professional Engineer - Yes Reg. No.: \_\_\_\_\_ - Emphasis: Structural  
NICET Level III or IV - Yes Reg. No.: \_\_\_\_\_ If Yes, Attach Copy of Certificate  
NHI Based 80-Hour Training Course - Yes Date: \_\_\_\_\_ If Yes, Attach Copy of Certificate

Pertinent Inspection Related Training Courses Completed

Additional Specialized Certifications

**APPROVAL: FOR WISDOT PROGRAM MANAGER USE ONLY! DO NOT WRITE BELOW THIS LINE.**

☐ Visual Acuity Certificate Attached ☒ Experience Reviewed/Verified  
☒ NHI Based 80-Hour Training Course Certificate Attached ☒ Reference Letter Attached

Qualified As ☐ Program Manager  
☒ Team Leader

Reviewed By \_\_\_\_\_, Program Manager *[Signature]* Date *10/16/17*  
☐ Central Office ☒ District ☐ County

Assigned Number	Assigned By
Assigned Date	Date Copy Returned to Applicant

## PART II - EXPERIENCE - Attach Additional Sheets If Needed

Persons other than a P.E. or NICET Level III/IV are required to complete Part II in its entirety. A minimum of 5 years of possible bridge inspection experience for Team Leaders and 10 years for Program Managers must be shown. P.E.'s and NICET individuals are also requested to complete Part II for informational purposes only. List all relevant experience.

### Bridge Safety Inspection Field Experience

Please state your experience in various types of bridges (i.e., steel girders, concrete girders, trusses, slabs, prestressed girders, culverts, movable bridges, other complex structures, etc.).

Date From	Date To	Describe Bridge Type(s) and Inspection Type(s)	Name & Telephone No. for References	Approx. %*
6/2012	12/2012	Flat slab, Steel girder, concrete girder	Jim Drangstveit	30-40%
		Box culvert, Timber, steel culverts	715-896-6730	
1/2013	12/2013	Flat slab, Steel girder, concrete girder	Jim Drangstveit	30-40%
		Box culvert, Timber, steel culverts	715-896-6730	
1/2014	12/2014	Flat slab, steel girder, concrete girder	Jim Drangstveit	30-40%
		Box culvert, Timber, steel culverts	715-896-6730	
1/2015	12/2015	Flat slab, steel girder, concrete girder	Paul Olson	30-40%
		Box culvert, Timber, steel culverts	715-896-0243	
1/2016	12/2016	Flat slab, steel girder, concrete girder	Paul Olson	30-40%
		Box culvert, Timber, steel culverts	715-896-0243	
1/2017	12/2017	Flat slab, steel girders, prestressed	Paul Olson	30-40%
		girders, Box culverts, Timber, steel culverts	715-896-0243	

\* Percent of year devoted to bridge safety inspection field work.

I, the undersigned, affirm that all statements and data in Parts I and II are true and correct. I understand that any misrepresentation may constitute fraud, and may be punishable to the full extent of the law. Furthermore, I understand that it is my responsibility to stay current on bridge inspection issues, and that I will notify the WisDOT Statewide Program Manager of any name or mailing address changes in writing within 30 days.

John W Smetana

(Applicant Signature)

10-10-17

(Date)

Signature of Individual Providing Letter Reference: See attachment A for Format

Danley D Anderson

(Signature)

10.10.17

(Date)



National Highway Institute

# *Certificate of Training*

**John Smetana**



NATIONAL HIGHWAY INSTITUTE  
*Training Solutions for Transportation Excellence*

*has participated in*  
**FHWA-NHI-130055 Safety Inspection of  
In-Service Bridges**

*hosted by*

**Wisconsin Department of Transportation**

**Date:** April 16-27, 2012 **Hours of Instruction:** 60

**Location:** Madison, WI

  
Instructor

  
Instructor

  
Local Coordinator

**Richard Barnaby, Director**  
National Highway Institute



U.S. Department  
of Transportation  
Federal Highway  
Administration

# National Highway Institute

## Certificate of Training



# John Smetana

*has participated in*

NHI Course No. FHWA-NHI-130101

Introduction to Safety Inspection of In-Service Bridges

*hosted by*

## National Highway Institute

*Location: Web-Based Course*

*Hours of Instruction: 14 hours*

*Date: 3/8/2012*

Richard J. Barnaby, Director  
National Highway Institute