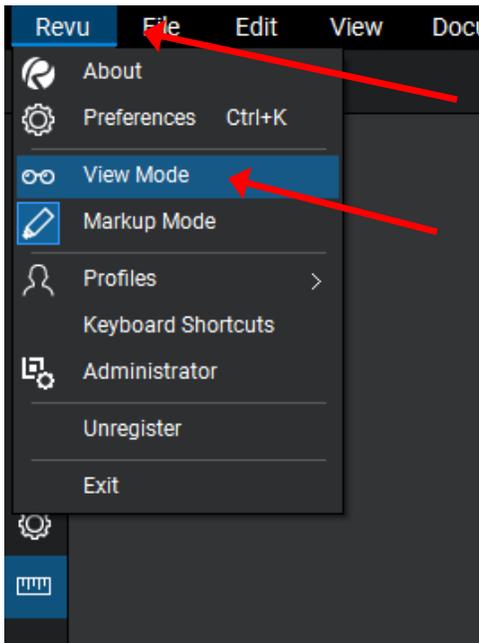


Switching between View and Markup modes in Bluebeam 2018

Follow the directions below to change between Markup Mode and View Mode and also to change the default mode in which Bluebeam will open.

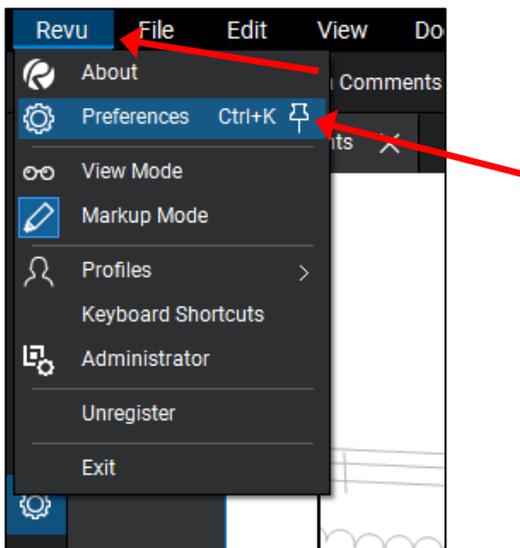
Select “Revu” in the top left corner. Then select which mode to use. operate Bluebeam.

- View Mode is Read only mode (like Acrobat Reader). It does not need a license to operate.
- Markup Mode is required to edit a document and requires the use of a license.

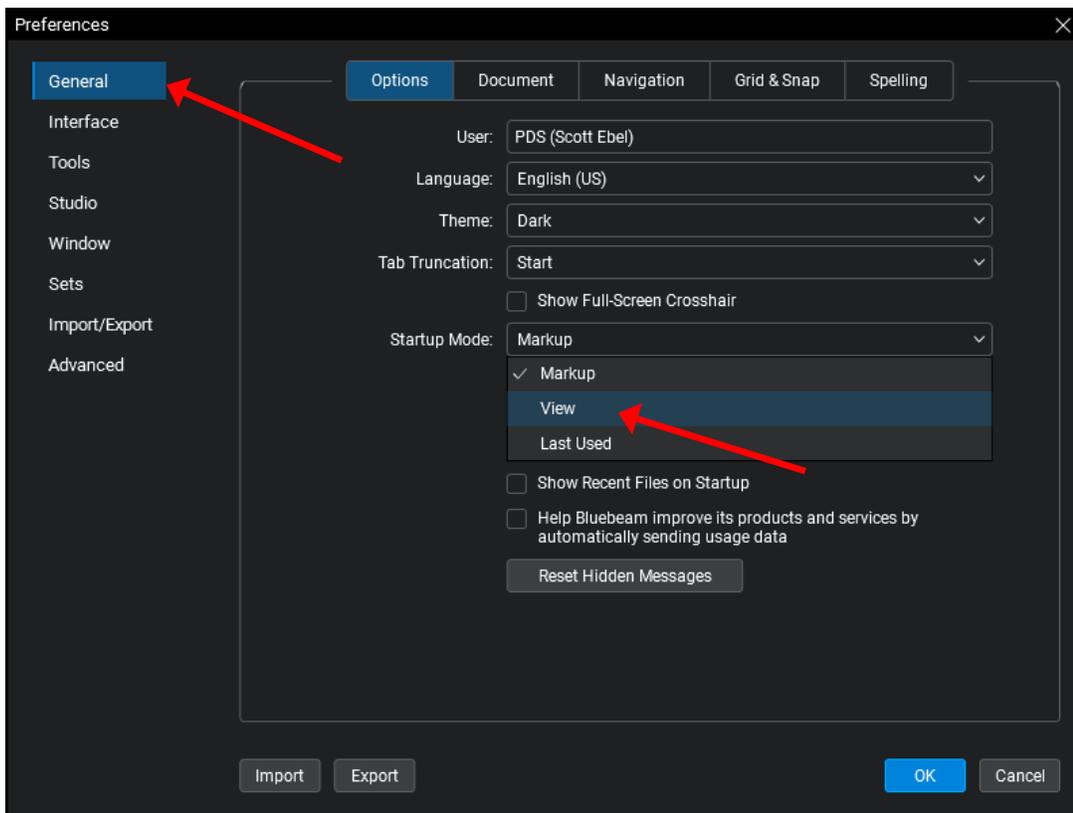


Users can also change which mode Bluebeam will start up into when the program is opened.

Select “Revu” ---> “Preferences” in the top left corner



This will open the Preferences window. Click on “General” on the left side and click on the “Options” tab. In the “Startup Mode:” field, select the preferred option for the default Startup Mode.



- The “Markup” selection will always open the program Markup mode.
- The “View” selection will always open the program in View Mode. Files will typically open much faster in View Mode than Markup Mode.
- The “Last Used” selection will remember which mode Bluebeam was in the last time the program was in use and will open back up in that mode the next time the program is opened. (For instance, if you switch from Markup mode to View mode and close the program, the next time the program is opened it will be in View Mode.)