**SE Region**

**11”x17” (D SIZE) PAPER PLAN AND PROPOSAL DISTRIBUTION FORM**

Fill out Distribution Form and email file to: Bill Desens **william.desens@dot.wi.gov**

And Enter Grand Totals in **Plan Letter**

|  |  |
| --- | --- |
| Project I. D. 1040-00-70 | Project Manager: David Pittman |
| Route: STH 57 | Design Leader or Consultant: Bhuvan Manandhar |
| Project Title: Saukville - Waldo | County: Ozaukee |
| **Needed For** | **No. Required** | **Remarks/Help** |
| **Plans** | **Proposal** |
| **IN-HOUSE DISTRIBUTION** (Bill Desens) |
| Tech Services, Unit 1Materials. | 1 | 3 | 1 plan for HMA projects only otherwise enter 0Deann Balog will distribute proposal to Carrieann Markley, Sheryl Sorby, and herself |
| Design Project Manager | 1 | 1 | Name: David Pittman |
| Design Project Leader | 1 | 1 | Name: Bhuvan Manandhar |
| Construction Supervisor | 1 | 1 | Name (if known): Jason Lynch |
| Construction Project Manager | 1 | 1 | Name (if known): Steven Kuhl/Brian Boothby |
| Design and Construction Admin. | 1 | 1 | Steve Chojnacki |
| System Operations, Traffic Unit 2, Work Zone, Signing,Pavement Marking | 2 | 2 | 1 set each for Tom Heydel and Rebecca KleinExcept local projects with no signing. |
| System Operations, Traffic Unit 3Lighting and Electrical | 0 | 0 | 1 set each for Eric Perea1 set each for Pat Stoetzel send to West Allis1 set each for Dennis Cauley send to West AllisOnly for projects with Signals and/or Lighting including empty conduits otherwise 0 |
| System Operations,Maintenance Unit 1, Highways | 1 | 1 | 1 set for County Maintenance Coordinator: Deliver to Bao TranJim Weiglein - Washington & Ozaukee Co. |
| System Operations,Maintenance Unit 1, Structures | 0 | 0 | 1 set each, if project contains any numbered structures deliver to John Bolka(Bridges, Box Culverts, Retaining Walls, Sign Bridges, Sound Walls, etc.) |
| **OUTSIDE CONTACT DISTRIBUTION** (Design Project Manager) |
| DNR | 1 | 1 | Kristina Betzold electronic copy only |
| Ozaukee County  | 1 | 1 | Name: Ozaukee County (Enter 1 plan and 1 proposal) |
| Village of Saukville | 1 | 1 | Name: Village of Saukville (Enter 1 plan and 1 proposal) |
| Municipality 1 |  |  | Name: Municipality 1 (Enter 1 plan and 1 proposal) |
| Municipality 2 |  |  | Name: Municipality 2 (Enter 1 plan and 1 proposal) |
| Design Consultant |     |     | Name:       (Enter 1 plan and 1 proposal) |
| Transit |  |  | Name: (Enter 1 plan and 1 proposal) |
| Construction (Field Staff) | 3 | 3 | Adjust quantity based on Project Type. Discuss with Construction PM if known.Suggested Range is between 5 and 20 of each. |
| **GRAND TOTAL REQUIRED** | **12\*** | **14\*** | **Enter Grand Total in Plan Letter** (this will be the quantity printed) |

**Contractors and Subs provide their own plans**

**Outside Contacts will be distributed by the DOT Design Project Manager**

**Outside contacts can download on the WisDOT ftp site:** **ftp://ftp.dot.wi.gov/dtsd/hcci/plansandproposals/**

**Organized by LET year and Month and Proposal number. Send entire link to contact.**

**Plans (back to 1999)** [**\\mad00fph\n4public\Bhc\Let\**](file:///%5C%5Cmad00fph%5Cn4public%5CBhc%5CLet%5C) **and Proposals (back to 2007)** [**\\mad00fph\n4public\Bhc\Special Provisions Word\**](file:///%5C%5Cmad00fph%5Cn4public%5CBhc%5CSpecial%20Provisions%20Word%5C)

**are available electronically for in-house staff on the Madison server.**

**\* 18** ±  **is the suggested number to order**

**And on the Barstow server at:** [**\\dotwkefile1p\n3public\PDS\PDS Resource Area\02 Construction\**](file:///%5C%5Cdotwkefile1p%5Cn3public%5CPDS%5CPDS%20Resource%20Area%5C02%20Construction%5C)