###### WisDOT Environmental Document Review Matrix

###### Required for all ER and EA submittals

*Document preparer completes the top portion and submits with the document transmittal to the project manager for review.*

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| --- | --- |
| **Project ID:9200-06-00**Local Program [ ]  **Hwy** Wis 29 **Termini** County U to Woodland | **Document Preparer’s Name, Title & Organization:**      |
| **Environmental Document Type:** [x]  ER-State Funds Only [ ]  ER-Federal Funds [ ]  EA-State Funds Only [ ]  EA-Federal Funds  Section 4(f) document, if applicable: [ ]  De minimis [ ]  Programmatic [ ]  Individual Evaluation  |
|  |
| **Document reviewer or preparer & affiliation₁** | DateReceived | Date Comments Transmitted   | Main Areas of Concern2Indicate with an “X” adjacent to all areas of concern that apply | Comments Addressing/Discussing Areas of Main Concern Minor or more detailed comments can be included in the document or in a separate dated memo and referenced or attached. Any preparer’s response to comments should also be dated and attached. Explain reasons for preparer or reviewer delays. |
| M. Ternes | 8/17/16 |  | Basic ConceptsFactor AnalysisDoc. Adequacy | [ ] [ ] [ ]  | Basic Sheet 5 – Agency and Tribal Coordination: * Need to update language to state on appropriate agencies that we sent update letters in June 2016.
* Need to update language under the Sovereign Nations portion to indicate that we send update letters in June 2016
* KL Response: Text added to reflect that update letters were sent to WDNR and Sovereign Nations.

Basic Sheet 9 – Environmental Factors Matrix* Factor D6 – check appropriate boxes.
* KL Response: Boxes checked

Appendix 5 – Agency Coordination* Should we include the most recent update letters to show that we’ve coordinated with agencies more recently than 2011?
* KL Response: WDNR letter and email response added to Appendix 5
* Include the 2016 response that we received from Forest County Potawatomi
* KL Response: Potawatomi response added to Appendix 5
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| M. Helmrick | 8/17/2016 | 10/26/2016 | Basic ConceptsFactor AnalysisDoc. Adequacy | [ ] [ ] [ ]  | Check the proper funding source on the cover page* KL Response: State funding source checked

Basic sheet 3, page 6, “Change Corridor Preservation Study” to “Corridor Preservation Plan” (heading and in the paragraph) to be consistent with references on the next page. Unless this difference is intentional, then I would explain why they are different. I would also list the project ID for the 2008 EA/FONSI. You could also add the signed cover sheet as an attachment if it’s not too difficult.* KL Response: “Study” changed to “Plan” throughout document. EA/FONSI ID added.
* Signed cover sheet added as Appendix 12

Same comment as above for “study” to “plan” on page 7, 13 – should check over the whole document.* KL Response: “Study” changed to “Plan” throughout document.

Basic Sheet 9 (env. Factors matrix.)Several places where “the corridor EA” is referenced, change these to “corridor preservation plan” to be consistent with earlier references. Or if the difference is intentional explain why.* KL Response: “Corridor EA” changed to “Corridor Preservation Plan” throughout document.

Change the title for Appendix six to also include THPO coordinationAppendix pages start to repeat again in this PDF version - after Appendix 8 it goes back to appendix 1 and 2, then goes to 9. Make sure this is cleaned up in the final version.* KL Response: The Appendix numbers referenced above are actually the appendices for the Indirect and Cumulative Effects memo that is included as Appendix 8. In other words, the ICE Memo itself also has 2 appendices.

No changes made. The Appendix numbering consistent and correct. |
|  |  |  | Basic ConceptsFactor AnalysisDoc. Adequacy | [ ] [ ] [ ]  |  |
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***Insert additional lines as needed***

Final date all comments are resolved

After final document signatures, submit an electronic copy of the Matrix and attachments to **DOTEnvironmentalDocumentReview@dot.wi.gov****.** The email subject line should contain the project ID and highway.

₁ A line is completed every time a review or comments are made (one per date). Indicate who is making the comments: Project Manager or Local Roads Program Manager (WisDOT); WisDOT Regional Environmental Coordinator or Local Roads MC; WisDOT Environmental Process and Documentation Section Liaison; FHWA Liaison.

2 **Basic Concepts**: Purpose and need, segmentation, logical termini, alternatives analysis, project description, public, agency and tribal Involvement (Basic Sheets 1-7 and associated attachments or appendices)

**Factor Analysis**: Discussion and supporting documentation of environmental impacts or analyses such as: Section 106, wetlands, air or noise quality, environmental justice, indirect analysis and cumulative analysis, threatened and endangered species, burial sites, 4(f) or 6(f), hazardous materials, commitments, etc (Basic Sheet 8, all Factor Sheets and associated attachments or appendices)

**Doc. Adequacy:** appropriate version, consistency of data and style, grammar/spelling/format, clarity, readability, organization, definition of terminology, etc.

Document preparer is responsible for addressing all comments.

W\BEES\EnvDocRevMatTemp

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