Process for Adding Plan Reviewer Table Stamp to Bluebeam Plan Set

1. Create plan set in Bluebeam
2. Select the Tools Drop Down
3. Select Stamp
4. Select Import Stamp
5. Go to [N:\region\Resources\Resource Library\Design\Plan Preparation and PSE](file:///\\gre31fp1\n3public\region\Resources\Resource%20Library\Design\Plan%20Preparation%20and%20PSE)
6. Select Plan Reviewer Stamp.pdf
7. Select the Tools Drop Down
8. Select Stamp
9. Plan Reviewer Stamp.pdf should now be in the list of Stamps available to use. Click on the Plan Reviewer Stamp.pdf and paste on the right-hand side of the title sheet.

Note: Try to avoid other data on the title sheet such as the location map, title, centerline miles. But it is ok to cover up the title sheet signature block and table with the federal project id information.