Utility Accommodation Policy & Permitting Updates

2019 Region Utility Conferences



Today's Topics

- Electronic permitting DT1553 associated changes UAP revisions Review all sections Merge all sections into separate document As-built survey data for utility facility locations
- Region email addresses
- Saying goodbye...

Electronic permitting



Utility Permit Application - Utility Company Portal







	PLEASE LOGIN
User ID :	
Password :	
	Login

Forgot Password Contact Support

Version Number: 2.1







🛃 Add Application -- Webpage Dialog

https://development.delasoft.com:1443/UPAexternal/Application/AdsEditApplication.aspx?enc=AOwYXgNgK1V0ST+6eJUrSvhZA071eRD4Y37L3q8gps=

			UI	ILITY PERMIT				
D:			Submitted Date:			Submission Type:	Electronic	\sim
Permit ID:			Date Permitted:			Permit Type:		\mathbf{v}
Utility Company:	Artesian Water		Expiry Date:			Permit Status:		\sim
Last Inspection:				Emergency Permit		Resolution:	(\checkmark
		Submitter	Contacts Shared Discussions	Comments Documents Im	ages Traffic Ty	pical Applications		
Location Information:	Google View	Full Map .	Project Information:			Inspector Contact:		
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Road Dir:	Northbound	× *	Project Description:	< 3 V	÷	Primary Contact:		
Ref. Road:					1	Name:	Ed Homa	
Milepoint:			Project Dimension:	0		Email:	Resadmin1@Delasoft.c	.cen
Road Class:	N/A	~] *		$\langle \rangle$	1	Phone:	3024536976	
Latitude:	(Proposed Work Start Date:	(Field Contact:		
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Utility Permit Application × 🖸

Utility Permit Application
My Dashboard Utility Permits Contaging Utility Projects Users

				My Notifications			
Sort by Column	Filter on Column Filter Text	Filter Clear	r Filter		Permit 🗹 Projec	t <u>Dismiss All</u>	Mark All R
Date	Subject			Body			
DEC 11	Application Submitted (KC-0030-18A)		Dear Ed	Homa, Your permit application KC-0030-18A has been submitted for review. Please all	Open Permit	Dismiss	Read
DEC 11	Application Submitted ()		Dear Ed	Homa, Your permit application has been submitted for review. Please allow us two we	Open Permit	Dismiss	Read
NOV 28	Application Submitted (KC-0029-18A)		Dear Ed	Homa, Your permit application KC-0029-18A has been submitted for review. Please all	Open Permit	Dismiss	Read
NOV 28	Application Submitted ()		Dear Ed	Homa, Your permit application has been submitted for review. Please allow us two we	Open Permit	Dismiss	Read
OCT 22	Warranty About To Expire (NC-0175-13	BA)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
OCT 14	Warranty About To Expire (KC-0121-16	āΛ)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
ост 13	Warranty About To Expire (NC-0121-17	7A)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
OCT 11	Application Submitted (KC-0028-18A)		Dear Ed	Homa, Your permit application KC-0028-18A has been submitted for review. Please all	Open Permit	Dismiss	Read
OCT 11	Application Submitted ()		Dear Ed	Homa, Your permit application has been submitted for review. Please allow us two we	Open Permit	Dismiss	Read
SEP 26	Permit Extension (NC-0055-17A)		Dear Ed	Homa, Following permit application(s) are about to expire in a month. Please apply fo	Open Permit	Dismiss	Read
SEP 19	Warranty About To Expire (NC-0123-17	/A)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
SEP 19	Warranty About To Expire (NC-0067-17	7A)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
SEP 13	Application Submitted (KC-0027-18A)		Dear Ed	Homa, Your permit application KC-0027-18A has been submitted for review. Please all	Open Permit	Dismiss	Read
SEP 01	Warranty About To Expire (NC-0139-13	BA)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
SEP 01	Warranty About To Expire (NC-0084-17	7A)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
SEP 01	Warranty About To Expire (NC-0125-16	ōΑ)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
SEP 01	Warranty About To Expire (NC-0110-16	5A)	Dear Ed	Homa, Following permit application(s) warranty are about to expire in 90 days. Tag N	Open Permit	Dismiss	Read
AUG 29	Permit Extension (NC-0119-17A)		Dear Ed	Homa, Following permit application(s) are about to expire in a month. Please apply fo	Open Permit	Dismiss	Read

Welcome ed.homa 🔠 | 🔤 | 😢 | L

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4230 KC-0030-18A Submitted						Utility Permit	_	test ^		 Measurement 		
4210 KC-0029-CN Submitted					install fiber optic cable	Utility Permit		on some road			12.10	-
4170 KC-0028-18A Submitted					Time	Utility Permit	_	123 lockerman	06	50 - 1S	110	
4130 KC-0027-18A Submitted					Test Project	Utility Fermit		Test	A CONTRACT ON			
4117 NC-0026-18A in Progress		WI Hosler	rcsadmin1@delasoft.com		NCC SR 41 improvements outside DelDOT Project			NCC SR 41 Im				1
	Restoration Required		rcsadmin1@delasoft.com		Pleasant Hills water main renewal			119 MacArthur	The second secon	ALL BAY	-	100
4006 NC-0024-18A Authorized		Karl Brown	rcsadmin1@delasoft.com		Halakos Commercial Development	Utility Permit		Halakos Comm	25 A A 12	AD M		a
3946 SC-0023-18A Additional Information Required		scott rust	rcsadmin1@delasoft.com		Lot 8 & Lot 10 Lighthouse Road	Utility Permit		Lot 8 & Lot 10 L	Parts 12			
3028 NC-0022-18A Authorized		Ray Brittingham	rcsadmin1@delasoft.com		prop water service 2242 Glasgow Ave	Utility Permit	New Castle	2242 Glasgow.	berdeen 93	54.7		
3925 SC-0021-18A Authorized		scott rust	rcsadmin1@delasoft.com	3028531345	Walker Rd Crossing, Arthem and Holland Mills	Utility Permit	Sussex	Walker Road A	The Martin Fr		K	1
3657 SC-0020-18A Additional Information Required		scott rust	rcsadmin1@delasoft.com	3026531345	Harbeson Dollar General	Utility Permit	Sussex	Harbeson Dolla	10 gr x D	ALL ALL	SO	1
3814 NC-0019-18A Authorized		Matthew Gardney	rcsadmin1@delasoft.com	(302)379-8710	Eagle Glen water main renewal	Utility Permit	New Castle	2 Whitehaven C	the AD	altr	The	
3613 NC-0016-18A Authorized		Karl Brown	rcsadmin1@delasoft.com		prop water service 2105 Oak Street			2105 Oak Stree	- angel A	Ploter & m	m	
3733 NC-0017-18A Authorized		Kirk Benton	rcsadmin1@delasoft.com		prop water service 961 Fieldsboro Rd			981 Fieldsboro	The second second	PARK	1.	
3716 NC-0016-18A Authorized		Robert Greybill	rcsadmin1@delasoft.com		prop water service 51 Oriole Avenue, Fairwinds	Utility Permit		51 Oriole Avenu	Pa Pa	ALL ALL	1 2	
3701 NC-0015-18A Authorized			rcsadmin1@detasoft.com	1	113 S DuPort Hwy			113 S DuPont F		223949	Z	
3595 NC-0014-18A Authorized		Dwane Smith	rcsadmin1@delasoft.com		Coventry water main renewal	Utility Permit		118 W Edinbun	R			
3535 NC-0013-18A Authorized		Chris Crowl	rcsadmin1@detasoft.com	1	Whitehall Village 1, Stage 1, Phase 1C1			Whitehall Villag				5
3498 NC-0012-18A Authorized		Karl Brown	rcsadmin1@delasoft.com		prop water service Panda Express	Utility Permit		Panda Express	S C	KARARKE)		
3457 NC-0011-18A Authorized		Ray Brittingham	-		• • •	Utility Permit	-	Pleasant Valley	i da la p	C. TRANSIE		
3401 SC-0010-18A Authorized		scott rust	rcsadmin1@delasoft.com		prop public me nyoranic measant valley Road prop water service 18588 Cool Spring Rd	Utility Permit		18588 Cool Spi	B	ACRONG +-		
3397 SC-0009-18A Authorized		scott rust	rcsadmin1@delasoft.com		Old State Rd @ Gladys Dr - Ingram Village Offsite	-	_	Old State Rd @		STATE LAND		
3379 NC-0008-18A Authorized		Karl Brown	rcsadmin1@delasoft.com		3725 Kirkwood Highway Restoration	Utility Permit		3725 Kirkwood	1	HTTP: MARK	Delaware	Bar
3378 NC-0007-18A Authorized		Karl Brown	resadmin1@delasoft.com		4508 Kirkwood Highway Restoration	Utility Permit		4598 Kirkwood	100	SEPTIMET-OF D	Denamare	Day
3375 NC-0006-18A Authorized		Karl Brown	rcsadmin1@delasoft.com				_	-	La La	ALTBOARD AND		
3375 NC-0006-18A/Authorized		Chris Crowl	rcsadmin1@delasoft.com rcsadmin1@delasoft.com		3900 Kirkwood Highway Restoration Bayberry North, Phase 8	Utility Permit		Bayberry North	1	KDXK-KGAPA		
3310 NC-0004-18A Authorized 3256 NC-0003-18A Authorized		Chris Crowl Chris Crowl		-				Bayberry North Ponds of Odes:		B-G-STILLBARD and		
		01110 010111	rcsadmin1@delasoft.com		Ponds of Odessa, Phase 3 Proc First Regular Talagraph Regal Legislan Control	Utility Permit			di i dia	A PROPERTY AND		
212 NC-0002-18A Authorized		Dwane Smith	rcsadmin1@delasoft.com		Prop Fire Service Telegraph Road Learning Center			Telegraph Roak		AND DOMENT	~	
		Niels Sketton	rcsadmin1@delasoft.com	3	prop water service 677 Old Porter Rd			677 Old Porter	2 22	TXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	27	
705 NC-0147-17A Authorized		Dwane Smith	rcsadmin1@delasoft.com	1(302)476-0036	prop water service CVS Corner Calch Rd	Omly Permit	Livew Caste	CVS 6D4 Come	A N	AERIAN	CA.	
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Electronic permitting

- On-line application form; PDF also available
 Revisions to current DT1553 are likely
- Submit drawings with application
- Confirmation receipt when received
 Includes tracking number
- Returned immediately if something is missing
 - Ability to interface with WisDOT staff for help
- Utilities/WisDOT able to track status
- GIS component
- Obtain WisMUTCD standard drawings
- May include fee collection

Electronic permitting: The greatest thing since...





Time to review everything

Utility accommodation policy

State ROW permits (Also known as Highway Maintenance Manual - Chapter 9, Section 15)									
Highway maintenance	Procedure	Subject	Current	Previous	Revisions				
State ROW permits	09-15-01	Purpose and General Policy	🖹 Jul 2016	🖹 Aug 2014	🖹 View				
ATVs/UTVs	09-15-05	Statutes and Definitions	🖹 Jul 2016	🖹 Aug 2014	🖹 View				
Utility permits	09-15-10	Compliance	🖹 Dec 2010						
Utility accommodation policy	09-15-15	Permit Process, Application Form & Instructions	🕒 Jul 2017	🖹 Aug 2014	🖹 View				
Utility coordination	09-15-20	Expedited Service Connection Permits	🖾 Jul 2017	🖾 Jul 2016	🖾 View				
	09-15-25	Location Requirements	🖾 Jul 2017	🖄 Dec 2010	ዾ View				
STH connection permits	09-15-30	Structure Attachments	🕒 Dec 2010						
Work on highway ROW permits	09-15-35	Survey Monument Protection	🕒 Dec 2010						
	09-15-40	Controlled-Access Highways	🖹 Jul 2016	🖹 Nov 2011	🖹 View				
Utility permits on WisDOT railroad	09-15-45	Construction	🕒 Jul 2017	Ӓ Jun 2015	🖹 View				
property	09-15-50	Environmental Conditions	🕒 Dec 2010						
STH detour permits	09-15-55	Erosion Control and Stormwater Management	🕒 Dec 2010						
Environmental	09-15-60	Work Zone Traffic Control	ዾ Dec 2010						
coordination		Work Zone Traffic Control Safety Booklet*	🕒 Mar 2013	Jan 2006	N.A.				
		Traffic Control, 2-Lane Roundabout	SDD 15D-37						
Combine all sections		Flagger Handbook*	🛆 Mar 2011						
	09-15-65	Requirements for Specific Utilities	🛆 Jul 2016	🖾 Dec 2010	🖾 View				
into one searchable document	09-15-70	WisDOT Utility Permit Staff Directory and Region Boundary Map	🕒 Apr 2018	🕒 Dec 2016	🖹 View				

*Please discard old versions of these booklets.



"Bummer of a birthmark, Hal."

Require as-built survey data (X-Y-Z) for trenched/open-cut installed utility facilities
Primarily major projects: gas sewer, pipelines
Main reason: Safety





- Structure attachments 09-15-30
 - Add information/guidance when structure attachments are allowed
 - Clamping systems no drilling into girders or deck
 - Providing attachment information during structure design not after the design has been completed
 - Yearly inspections/maintenance required













- Controlled-access highways 09-15-40
 - Update highway listing in section 2.3
 - Additional requirements for new electric transmission line projects
 - Rural broadband deployment in unserved and underserved areas of Wisconsin
 - Develop separate procedure for cellular
 - Recent FCC requirements for 5G deployment
 - Installation types
 - Agreements
 - Pricing

FEE SCHEDULE for CELLULAR OCCUPATIONS on WisDOT HIGHWAY RIGHT-OF-WAY

T								
Collular	Site Description	Annual Site Fee by Highway Category						
Cellular Site Description				В	С	D		
1. Install	lattice tower or tall monopo	ble with buildings	\$6,000	\$9,000	\$12,000	\$15,000		
2. Install	macro cell with pole or atta	ch it to a WisDOT building	\$900	\$1,200	\$1,800	\$2,400		
3. Attach	* small cell or antenna to W	\$600	\$800	\$1,200	\$1,800			
4. Attach	* small cell or antenna to ne	\$300	\$400	\$600	\$900			
* Include	s installation of a separate p							
	reas (using	y PSC mapp	oing)					
Other	Fees may be reduced or w	vaived when State Patrol antennas are collocated						
factors: Rates fixed for 5 years (four, 5-year terms), then increased by the CPI change ¹								
	Highway category:	A : Not controlled-access: AADT \leq 2,000	B: Not cor	ntrolled-ac	cess: AADT	> 2,000		
(AADT = Annual Average Daily Traffic)		C: <u>Controlled-access</u> : AADT < 100,000	D : Controlled-access: AADT ≥ 100,000					

Site Descriptions

Lattice tower or tall monopole



Macro cell



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Macro cells may be installed on rooftops, building facades, monopoles and other steel structures. These cells provide coverage over a broad area (up to several miles in some cases) while handling capacity demands from many mobile device users.

Small cell

Small cells are miniature versions of traditional cell sites. They are self-contained, small, lightweight and low power and are an extension of the macro network. Small cell technology includes microcells, picocells, metrocells, and femtocells.



Antenna attachment





FCC 5G deployment order



Shot clocks for approval



- Create two new categories of shot clocks for small cell wireless facility review. Local governments would have 60 days to complete review of applications for collocated small cells, and 90 days for small cells on new structures. These shot clocks include "all aspects of and steps in the siting process," including mandatory pre-application procedures, public notice and meeting periods, and construction permitting.
- Determine that exceeding the shot clock is a "prohibition on the provision of services," and allow wireless site applicants to seek expedited injunctive relief in court within 30 days of a local government missing a shot clock deadline.

- Environmental information in 09-15-01 & 09-15-15
 - Update criteria and guidance
 - Include additional requirements for NEPA/WEPA documents when needed with an FHWA action

Forms and tools

Environmental programs

Environmental areas

Forms and tools

Manuals and guidebooks

Resources and references

Cooperative Agreements

• 🖪 DOT DNR Cooperative Agreement

Categorical Exclusions

- 🖪 Programmatic Agreement (PA) for CEs (Categorical Exclusions)
- Categorical Exclusion Checklist (CEC) (MS word document template) (Updated) 8-21-2018
- Categorical Exclusion Checklist guidance New 8-21-2018
- 🖾 CEC guidance for Excess Land Sales (Updated) 9-6-2018
- 🗟 Programmatic Categorical Exclusion (PCE) Checklist

Basic sheets

- Basic sheets (with guidance)
- 🔹 🗟 Basic sheets
- 🔹 🗟 Addendum A

Factor sheets (Use A1 to D6 depending upon need)

- 🔹 🗟 General economics A1 🛛 🗋 guidance
- 🔹 🗟 Business A2 🛛 🖄 guidance
- 🗟 Agriculture A3 🛛 🖾 guidance
- 🗟 Community or residential B1 🛛 🖾 guidance
- 🔹 🗟 Environmental justice B4 🛛 🖾 guidance
- Historic resources B5 🛛 🖾 guidance
- 🔹 🗟 Archaeological sites B6 🛛 💪 guidance
- 🔹 🗟 Tribal coordination/consultation B7 🛛 🗋 guidance
- 🗟 Section 4(f) and 6(f) or other unique areas B8 🛛 🖾 guidance
- 🔹 🗟 Aesthetics B9 🛛 🖾 guidance
- 🔹 🗟 Wetlands C1 🛛 🖾 guidance
- 🔹 🗟 Rivers, streams and floodplains C2 🛛 💪 guidance
- 🗟 Lakes or other open water C3 🛛 💪 guidance
- 🔹 🗟 Groundwater, wells and springs C4 🛛 🖾 guidance
- 🔹 🗟 Upland wildlife and habitat C5 🛛 🖾 guidance
- 🔹 🗟 Coastal zones C6 🛛 🖾 guidance
- Threatened and endangered species C7 <a>[] guidance <a>Updated 8-28-2018
- 🗟 Air quality D1 🛛 🗋 guidance
- M Construction stage sound quality D2
 D guidance
- 🔹 🗟 Traffic noise D3 🛛 🖾 guidance
- Stormwater D5 🔀 guidance Updated 8-16-17
- Erosion control D6 🔀 guidance Updated 8-16-17

Environmental Document Re-Evaluations

• 🗟 Re-Evaluation and Supplemental Analysis Template (form DT 2095)

Environmental Document Attachments

• 🗋 Appropriate Attachments and Appendices for Environmental Documents

Forms and other business tools used for the research, development and legal compliance of environmental documentation.

- Agricultural Impact Notice Form (link to DATCP site) New 10-13-2017
- 🗟 Coordination Plan Template New 10-13-17
- 🕅 Impact Analysis Methodology Template New 10-13-17
- 🗟 Initial DNR Coordination Template, Form DTNR0002 (Updated) 06-2018
- Northern Long-Eared Bat no effects checklist News 8-16-17
- Northern Long-Eared Bat non-federal project take determination checklist News 8-16-17
- Project Initiation Letter Template (on WisDOT letterhead) Updated 8-9-17
- D Typical A-Weighted Sound Levels
- 🖈 Wetlands Impact Tracking Form Updated 1-29-19
 - Ipper Dipper States and States
- 🗟 WisDOT environmental review matrix
- 🔹 🕒 WisDOT Facilities Development Manual
- WisDOT's Pre-screening worksheet for determining the need to conduct a detailed indirect effects analysis

FHWA programmatic agreements and De Minimis 4f findings

- 🕅 Finding of de minimis Impact on Historic Property Updated 8-9-17
- Finding of de minimis Impact on Parks, Recreation Areas, and Wildlife and Waterfowl Refuges
 Updated 8-9-17
- W Use of Historic Bridges
- 🗟 Historic Sites minor involvement with historic sites
- 🗟 Parks minor takes of public pars, recreational lands and wildlife and waterfowl refuges
- 🔹 🗟 Net Benefit

- Compliance 09-15-10
 - Develop guidance for WisDOT actions when a utility does not move its facilities for a highway improvement project



- Work zone traffic control 09-15-60
 - Update guidance on the Lane Closure System (LCS)
 - ADA requirements in work zones
 - Pedestrians especially those with vision or mobility disabilities
 - Provide links to standard WisMUTCD drawings
 - FDM Chapter 16, Series 15d
 - Use in lieu of WZTC safety booklet







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Pedestrian Accommodation in Work Zones: The Basics

Whenever you are working on or near a sidewalk or walking path as part of a temporary traffic control (TTC) zone, you must accommodate pedestrians who use that sidewalk or path, including individuals with disabilities. This is a federal standard defined in Section 6D.02 (03) of the Manual on Uniform Traffic Control Devices (MUTCD):

When existing pedestrian facilities are disrupted, closed, or relocated in a TTC zone, the temporary facilities shall be detectable and include accessibility features consistent with the features present in the existing pedestrian facility. Where pedestrians with visual disabilities normally use the closed sidewalk, a barrier that is detectable by a person with a visual disability traveling with the aid of a long cane shall be placed across the full width of the closed sidewalk.

This requirement applies to all TTC zones by state and local transportation agencies, construction and maintenance contractors (both road and vertical



vertical construction activities.

https://www.workzonesafety.org/files/documents/training/fhwa wz grant/artba pedestrian accommodation wz.pdf







Manual on Uniform

Region utility permit submittals Current Create generic email addresses addresses address aliases

dotdtsdseutilitypermits@dot.wi.gov dotdtsdswutilitypermits@dot.wi.gov dotdtsdneutilitycoordination@dot.wi.gov dotdtsdncutilitypermits@dot.wi.gov dotdtsdnwecutilitycoordination@dot.wi.gov

Choose Region Email Address

- ser.utilitypermits@dot.wi.gov
- <u>swr.utilitypermits@dot.wi.gov</u>
- ner.utilitypermits@dot.wi.gov
- ncr.utilitypermits@dot.wi.gov
- <u>nwr.utilitypermits@dot.wi.gov</u>

Saying goodbye...





New address:

Wisconsin DOT Bureau of Highway Maintenance 4822 Madison Yards Way, 5th Floor South Madison, WI 53705



Comments, questions, criticisms, concerns...

Bob Fasick State ROW Permits Engineer (608) 266-3438 robert.fasick@dot.wi.gov



This presentation is available at: <u>ftp://ftp.dot.wi.gov/dtsd/bhm/permits/utility/region-utility-confs/</u>

