

OUTDOOR ADVERTISING VEGETATION MANAGEMENT CHECKLIST

For use in management of DT1812 Application/Permit to Work on Highway Right of Way to Alter Highway Vegetation that Obstructs a Sign Face, under 84.305, Stats.

OASIS No. 16024 Completion Date _____ Owner Clear Channel Highway 94 County Waukesha Owner's No. Lease 31566 Face EF
Parcel 9213

BEFORE PERMIT IS ISSUED

A. BHM (OA staff to complete)

Name of person completing these tasks: Jenny Harman, Date 6/17/14

1. Yes ☒ No ☐ BHM-OA staff notified when application is received
2. Yes ☒ No ☐ Permit application contains information required in the *Applicant Checklist*. Return if incomplete
3. Yes ☒ No ☐ *OAV M Checklist* (top line filled-out) region notified to complete lines 10-19 below within two weeks
4. Yes ☒ No ☐ Application added to spreadsheet.
5. Yes ☒ No ☐ Database comment added to OASIS
6. Yes ☒ No ☐ BHM-OA file created containing the following documents:
 - a. A COPY of the permit as submitted ☒
 - b. Single view report from the OASIS database ☒
 - c. Photolog shots taken at 1000', 750', 500', and 250' - can't see on photolog
 - d. Any other relevant information Clear channel submitted photos
7. Yes ☒ No ☐ Scan documents into one folder in SharePoint and notify Landscape Architect Consultant ON FTP Site
8. Yes ☒ No ☐ Verify annual fee payments are current and fees have been paid for 5 or more years (except on-premise)
9. Yes ☐ No ☒ Verify vegetation removal is not part of documented living snow fence email sent to Peter no reply/out of office
10. Yes ☐ No ☐ Review the region's *Checklist* responses to confirm the sign is legal. Check BHM records
11. Yes ☒ No ☐ Add date due dates; under sections B, C, and in step 40 on this checklist and notify region and landscape architect consultant that section A. is completed

B. REGION (regional sign coordinator to complete by DATE: 6/26/14)

Name of person completing these tasks: DONALD LARSEN, Date 6-25-14

12. Yes ☒ No ☐ The sign and the sign site have been visited and closely examined for evidence of changes
13. Yes ☒ No ☐ The sign fully located on private property and does not encroach into highway right-of-way
14. Yes ☒ No ☐ Database photos, taken on-site, are complete and current
15. Yes ☐ No ☐ Category: OFF Status LRC The sign meets all the requirements of its category
(OFF, ONP, DIR, NC, GRP etc.) (Legal or ILL)
16. The current zoning of this land is IND. WAUK. CO. GIS (Note source used to determine this.)
17. NA ☒ Yes ☐ No ☐ Search regional records, permits, photologs, and aerial photos to confirm sign's legality
This sign has changed from when it became nonconforming or grandfathered [Lighting added, face is larger, new support structure, more or fewer posts than originally, etc.]
18. Yes ☐ No ☐ On-premise signs: The sign is on the building AND the building is within 100' of the right-of-way
19. Yes ☐ No ☒ A scenic easement or a deed restriction is in effect on this land
20. Yes ☐ No ☒ This highway is a designated scenic byway
21. Yes ☐ No ☒ This highway is scheduled for improvements. Project _____ Build Date _____
22. Yes ☒ No ☐ Notify BHM-OA Section B. is completed