BUREAU OF TRAFFIC OPERATIONS WORK ORDER REQUEST

Wisconsin Department of Transportation

Revised 03/2018

|  |
| --- |
| Instructions |
| **If you need assistance filling out this request or accessing the** [**Consultant Administration and Reporting System (CARS)**](https://trust.dot.state.wi.us/cars/)**, please contact:**   1. Region Consultant Unit Supervisor or Contract Specialist 2. Bureau Consultant Services representative 3. BPD Consultant Services ([DOT Consultant Services Approval](mailto:DOTConsultantServicesApproval@dot.wi.gov))   **Before completing this request for submittal to BPD Consultant Services, use** [**CARS**](https://trust.dot.state.wi.us/cars/) **to:**   1. Review usage of master contracts for adequate work distribution. 2. Check the maximum percent limit for the master contract group in CARS (usually 60-80%). You can find this percent by running the Master Summary Report, which is linked at the top of the master contract record. ([FDM 8-5-30.9](http://wisconsindot.gov/rdwy/fdm/fd-08-05.pdf#fd8-5-30.9)).   **Before submitting this request to your Consultant Unit Supervisor or corresponding Bureau representative:**   1. Check Financial Integrated Improvement Programming System ([FIIPS](http://dotnet/dtim-bshp/fiips/index.html)) to ensure the project ID is authorized. 2. No negotiations may begin until after approval.   **Consultant Unit Supervisors or corresponding Bureau representatives, please review and send the request via email:**  To: [DOT Consultant Services Approval](mailto:DOTConsultantServicesApproval@dot.wi.gov)  CC: Project Manager for Master Contract; Regional Project Manager  Subject Project ID; Recommended firm’s name; Work order number; Master contract ID |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Work Order Information | | | | |
| **Work Order Number** | 2 | | **Date of Request** | 4/25/2018 |
| **Project ID** | 1030-31-72 | | **Master Contract ID** | **M** 0697-31-06 |
| **Project ID Authorized** | **Yes**  **No** | | **CBA Required** (required for WOs over $300K) | **Yes**  **No** |
| **Project Limits** | Kenosha SWEF | | **Federal Funding %** | 0% |
| [**Project Program Code**](http://dotnet/opb/fsmanual/pdf/program.pdf) | 3031 |
| **Project Manager** | Bill Wondrachek |
| **Highway** | I-94 | | **Project Manager Phone** | 608-516-6395 |
| **County** | Kenosha | | **Initial Estimate Amount** | 20,000 |
| **Region/Bureau** | BHM | | **DOT Estimate Attached** | **Yes**  **No** |
| **Region Bureau Approved** | **Yes**  **No** | | **Anticipated Contract Execution Date** | 4/30/2018 |
| **Advertised Fixed Fee %** | 7.25     % |  | | |
| **Project Description/Scope of Service** | | Design of Various Safety focused improvements, including Permanent Signing locations, Vehicle identification systems and Static Deck Replacement | | |

|  |  |  |
| --- | --- | --- |
| Selection Information | | |
| **Recommended Firm** | KL Engineering | **Justification for recommended firm:** |
| **List up to four other firms qualified to complete the work:** | | Familiarity with SWEF Design |
| 1 AECOM | |
| 2 | |
| 3 | |
| 4 | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| For BPD/Consultant Services Use Only | | | | | | | |
| **% Firm Complete** | | **%** | | **Recommended firm’s overhead rate** | | | % |
| **% Group Master Complete** | | **%** | | **Firm’s rate approved**  **Yes** | | | **No** |
| **Date Received** | | Date | | **Work Order Request**  **Approved** | | | **Denied** |
| **If denied, reason and alternative** | | |  | | | | |
| **Notes** | | | | | | | |
| **Approval Signature**: |  | | | | **Date:** | Date | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Statewide Master Contract for Traffic Engineering   Rebecca Szymkowski 608-266-9381 – BTO01 Aug17 | | | | | |
| Fixed Fee 7.25% | | | | | |
| 2/22/2018 – 2/29/2020 | | | | | |
| Firm | Master ID | Contact | Email  Ctrl + Click to send email | Contact Phone | Contract Amount |
| HNTB Corporation | 0697-30-88 | Andy Kowske | [akowske@hntb.com](mailto:akowske@hntb.com) | 414-212-4400 | $500,000 |
| JT Engineering, Inc. | 0697-30-89 | Bob Schuumans | [bobschuumans@jt-engineering.com](mailto:bob) | 920-468-4771 | $500,000 |
| Lakeside Engineering, LLC | 0697-30-90 | Chris Quesnell | [chris.quesnell@lakesideengineers.com](mailto:chris.quesnell@lakesideengineers.com) | 262-789-8200 | $500,000 |
| R. A. Smith National, Inc. | 0697-30-91 | Pat Hawley | [pat.hawley@rasmithnational.com](mailto:pat.hawley@rasmithnational.com) | 262-317-3204 | $500,000 |
| SRF Consulting Group, Inc. | 0697-30-92 | George Schultz | [gschulz@srfconsulting.com](mailto:gschulz@srfconsulting.com) | 414-269-5003 | $500,000 |
| Traffic Analysis & Design, Inc | 0697-30-93 | Stephanie Olsson | [solsson@traffic-ad.com](mailto:solsson@traffic-ad.com) | 262-252-2349 | $500,000 |
| Awarded Total | | | | | $3,000,000 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Statewide Master Contract for Traffic Data Collection   Vicki Haskell 608-266-8442 – BTO02 Aug17 | | | | | |
| Fixed Fee 7.0% | | | | | |
| 2/22/2018 – 2/29/2020 | | | | | |
| Firm | Master ID | Contact | Email  Ctrl + Click to send email | Contact Phone | Contract Amount |
| Ayres Associates, Inc | 0697-30-94 | John Davis | davisj@ayresassociates.com | 262-523-4488 | $550,000 |
| KL Engineering, Inc | 0697-30-95 | Kim Lobdell | [klobdell@klengineering.com](mailto:klobdell@klengineering.com) | 608-663-1218 | $550,000 |
| MSA Professional Services, Inc | 0697-30-96 | Brian Huibregtse | [bhuibregtse@msa-ps-com](mailto:bhuibregtse@msa-ps-com) | 608-242-7779 | $800,000 |
| OD Data Solution Professionals | 0697-30-97 | Manfred Enburg | [mrenburg@tds.net](mailto:mrenburg@tds.net) | 608-273-4740 | $550,000 |
| Traffic Analysis & Design, Inc. | 0697-30-98 | John Bieberitz | [jbieberitz@traffic-ad.com](mailto:jbieberitz@traffic-ad.com) | 262-377-1845 | $800,000 |
| Awarded Total | | | | | $3,250,000 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Statewide Master Contract for Traffic Analysis and Modeling   Vicki Haskell 608-266-8442 – BTO03 Aug17 | | | | | |
| Fixed Fee 7.5% | | | | | |
| 2/26/2018 – 2/29/2020 | | | | | |
| Firm | Master ID | Contact | Email  Ctrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-30-99 | Michael Preboske  Randy Fuchs | [michael.preboske@aecom.com](mailto:michael.preboske@aecom.com)  [randy.fuchs@aecom.com](mailto:randy.fuchs@aecom.com) | 414-944-6139  608-828-8135 | $400,000 |
| HNTB Corporation | 0697-31-00 | Rob Beuthling | [rbeuthling@hntb.com](mailto:rbeuthling@hntb.com) | 608-259-0045 | $400,000 |
| SRF Consulting Group, Inc. | 0697-31-01 | George Schulz | [gschulz@srfconsulting.com](mailto:gschulz@srfconsulting.com) | 414-269-5003 | $400,000 |
| Strand Associates, Inc. | 0697-31-02 | Jeff Held | [jeff.held@strand.com](mailto:jeff.held@strand.com) | 608-251-4843 | $400,000 |
| Traffic Analysis & Design, Inc. | 0697-31-03 | John Bieberitz | [jbieberitz@traffic-ad.com](mailto:jbieberitz@traffic-ad.com) | 262-377-1845 | $400,000 |
| Awarded Total | | | | | $2,000,000 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Statewide Master Contract for Traffic Safety Engineering   Brian Porter 608-267-0452 – BTO04 Aug17 | | | | | |
| Fixed Fee 7.25% | | | | | |
| 2/26/2018 – 2/29/2020 | | | | | |
| Firm | Master ID | Contact | Email  Ctrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-31-04 | Michael DeAmico  Randy Fuchs | [michael.deamico@aecom.com](mailto:michael.deamico@aecom.com)  [randy.fuchs@aecom.com](mailto:randy.fuchs@aecom.com) | 608-828-8147  608-828-8135 | $300,000 |
| CH2M Hill, Inc. | 0697-31-05 | Rich Coakley | [richard.coakley@ch2m.com](mailto:richard.coakley@ch2m.com) | 414-272-2426 | $300,000 |
| KL Engineering, Inc. | 0697-31-06 | Kim Lobdell | [klobdell@klengineering.com](mailto:klobdell@klengineering.com) | 608-663-1218 | $300,000 |
| MSA Professional Services, Inc | 0697-31-07 | Brian Huibregtse | [bhuibregtse@msa-ps-com](mailto:bhuibregtse@msa-ps-com) | 608-242-7779 | $300,000 |
| Strand Associates, Inc. | 0697-31-08 | Joe Urban | [joseph.urban@strand.com](mailto:joseph.urban@strand.com) | 608-251-4843 | $300,000 |
| Awarded Total | | | | | $1,500,000 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Statewide Master Contract for ITS and Electrical System Design   Elizabeth Lloyd--Weis 414-588-8457 – BTO05 Aug17 | | | | | |
| Fixed Fee 7.5% | | | | | |
| 2/26/2018 – 2/29/2020 | | | | | |
| Firm | Master ID | Contact | Email  Ctrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-31-09 | Matt Letoumeau  Randy Fuchs | [matt.letoumeau@aecom.com](mailto:matt.letoumeau@aecom.com)  [randy.fuchs@aecom.com](mailto:randy.fuchs@aecom.com) | 312-424-5424  608-828-8135 | $250,000 |
| HNTB Corporation | 0697-31-10 | Paul Kutz | [pkutz@hntb.com](mailto:pkutz@hntb.com) | 414-359-2300 | $250,000 |
| Kimley-Horn and Associates, Inc. | 0697-31-11 | Michael Ruelle | [mike.ruelle@kimley-hom.com](mailto:mike.ruelle@kimley-hom.com) | 414-267-7842 | $250,000 |
| Singh & Associates, Inc. | 0697-31-12 | Kiran Prajapati | [kprajapati@singhinc.com](mailto:kprajapati@singhinc.com) | 414-443-0840 | $250,000 |
| SRF Consulting Group, Inc. | 0697-31-13 | Brian Scott | [bscott@srfconsultilng.com](mailto:bscott@srfconsultilng.com) | 763-475-0010 | $250,000 |
| Strand Associates, Inc. | 0697-31-14 | Luke Holman | [luke.holman@strand.com](mailto:luke.holman@strand.com) | 608-251-4843 | $250,000 |
| Awarded Total | | | | | $1,500,000 |  |  |  | $250,000 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Statewide Master Contract for Traffic Signal Design   Elizabeth Lloyd-Weis – 414-588-8457 BTO06 Aug 17 | | | | | |
| Fixed Fee 7.25% | | | | | |
| 2/26/2018 – 2/29/2020 | | | | | |
| Firm | Master ID | Contact | Email  Ctrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-31-15 | Jeff Sanburg  Randy Fuchs | [jeff.sandburg@aecom.com](mailto:jeff.sandburg@aecom.com)  [randy.fuchs@aecom.com](mailto:randy.fuchs@aecom.com) | 608-828-8161  608-828-8135 | $425,000 |
| Graef-USA Inc. | 0697-31-16 | Andre Ost | [andre.ost@graef-usa.com](mailto:Andre.ost@graef-usa.com) | 414-266-9256 | $400,000 |
| HNTB Corporation | 0697-31-17 | Jason Matson | [jmatson@hntb.com](mailto:jmatson@hntb.com) | 414-359-2300 | $425,000 |
| KL Engineering, Inc. | 0697-31-18 | Mike Scamon | [mscamon@klengineering.com](mailto:mscamon@klengineering.com) | 608-663-1218 | $425,000 |
| Strand Associates, Inc. | 0697-31-19 | Luke Holman | [luke.holman@strand.com](mailto:luke.holman@strand.com) | 608-251-4843 | $425,000 |
| Traffic Analysis & Design, Inc. | 0697-31-20 | Jeff Fait | [jfait@traffic-ad.com](mailto:jfait@traffic-ad.com) | 414-350-2292 | $400,000 |
| Awarded Total | | | | | $2,500,000 |