BUREAU OF TRAFFIC OPERATIONS WORK ORDER REQUEST

Wisconsin Department of Transportation

Revised 03/2018

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| Instructions |
| **If you need assistance filling out this request or accessing the** [**Consultant Administration and Reporting System (CARS)**](https://trust.dot.state.wi.us/cars/)**, please contact:**1. Region Consultant Unit Supervisor or Contract Specialist
2. Bureau Consultant Services representative
3. BPD Consultant Services (DOT Consultant Services Approval)

**Before completing this request for submittal to BPD Consultant Services, use** [**CARS**](https://trust.dot.state.wi.us/cars/) **to:**1. Review usage of master contracts for adequate work distribution.
2. Check the maximum percent limit for the master contract group in CARS (usually 60-80%). You can find this percent by running the Master Summary Report, which is linked at the top of the master contract record. ([FDM 8-5-30.9](http://wisconsindot.gov/rdwy/fdm/fd-08-05.pdf#fd8-5-30.9)).

**Before submitting this request to your Consultant Unit Supervisor or corresponding Bureau representative:**1. Check Financial Integrated Improvement Programming System ([FIIPS](http://dotnet/dtim-bshp/fiips/index.html)) to ensure the project ID is authorized.
2. No negotiations may begin until after approval.

**Consultant Unit Supervisors or corresponding Bureau representatives, please review and send the request via email:**To: DOT Consultant Services ApprovalCC: Project Manager for Master Contract; Regional Project ManagerSubject Project ID; Recommended firm’s name; Work order number; Master contract ID |

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| Work Order Information |
| **Work Order Number** | 2 | **Date of Request** | 4/25/2018 |
| **Project ID** | 1030-31-72 | **Master Contract ID**  | **M** 0697-31-06 |
| **Project ID Authorized** |  [x]  **Yes** [ ]  **No** | **CBA Required**(required for WOs over $300K) |  [ ]  **Yes** [x]  **No** |
| **Project Limits** | Kenosha SWEF | **Federal Funding %** | 0% |
| [**Project Program Code**](http://dotnet/opb/fsmanual/pdf/program.pdf) | 3031 |
| **Project Manager** | Bill Wondrachek |
| **Highway** | I-94 | **Project Manager Phone** | 608-516-6395 |
| **County** | Kenosha | **Initial Estimate Amount** | 20,000 |
| **Region/Bureau** | BHM | **DOT Estimate Attached** |  [x]  **Yes** [ ]  **No** |
| **Region Bureau Approved** |  [x]  **Yes** [ ]  **No** | **Anticipated Contract Execution Date** | 4/30/2018 |
| **Advertised Fixed Fee %** | 7.25     % |  |
| **Project Description/Scope of Service** | Design of Various Safety focused improvements, including Permanent Signing locations, Vehicle identification systems and Static Deck Replacement |

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| Selection Information |
| **Recommended Firm** | KL Engineering | **Justification for recommended firm:** |
| **List up to four other firms qualified to complete the work:** | Familiarity with SWEF Design |
| 1 AECOM |
| 2       |
| 3       |
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| For BPD/Consultant Services Use Only |
| **% Firm Complete** |      **%** | **Recommended firm’s overhead rate** |      % |
| **% Group Master Complete** |      **%** | **Firm’s rate approved** [ ]  **Yes** | **[ ]  No** |
| **Date Received** | Date | **Work Order Request** [ ]  **Approved** | **[ ]  Denied** |
| **If denied, reason and alternative** |       |
| **Notes**       |
| **Approval Signature**: |       | **Date:** | Date |

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| Statewide Master Contract for Traffic Engineering  Rebecca Szymkowski 608-266-9381 – BTO01 Aug17 |
| Fixed Fee 7.25% |
| 2/22/2018 – 2/29/2020 |
| Firm | Master ID | Contact | EmailCtrl + Click to send email | Contact Phone | Contract Amount |
| HNTB Corporation | 0697-30-88 | Andy Kowske | akowske@hntb.com | 414-212-4400 | $500,000 |
| JT Engineering, Inc. | 0697-30-89 | Bob Schuumans | bobschuumans@jt-engineering.com | 920-468-4771 | $500,000 |
| Lakeside Engineering, LLC | 0697-30-90 | Chris Quesnell | chris.quesnell@lakesideengineers.com | 262-789-8200 | $500,000 |
| R. A. Smith National, Inc. | 0697-30-91 | Pat Hawley  | pat.hawley@rasmithnational.com | 262-317-3204 | $500,000 |
| SRF Consulting Group, Inc. | 0697-30-92 | George Schultz | gschulz@srfconsulting.com | 414-269-5003 | $500,000 |
| Traffic Analysis & Design, Inc | 0697-30-93 | Stephanie Olsson | solsson@traffic-ad.com | 262-252-2349 | $500,000 |
| Awarded Total | $3,000,000 |

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| Statewide Master Contract for Traffic Data Collection  Vicki Haskell 608-266-8442 – BTO02 Aug17 |
| Fixed Fee 7.0% |
| 2/22/2018 – 2/29/2020 |
| Firm | Master ID | Contact | EmailCtrl + Click to send email | Contact Phone | Contract Amount |
| Ayres Associates, Inc | 0697-30-94 | John Davis | davisj@ayresassociates.com | 262-523-4488 | $550,000 |
| KL Engineering, Inc | 0697-30-95 | Kim Lobdell | klobdell@klengineering.com | 608-663-1218 | $550,000 |
| MSA Professional Services, Inc | 0697-30-96 | Brian Huibregtse | bhuibregtse@msa-ps-com | 608-242-7779 | $800,000 |
| OD Data Solution Professionals | 0697-30-97 | Manfred Enburg | mrenburg@tds.net  | 608-273-4740 | $550,000 |
| Traffic Analysis & Design, Inc. | 0697-30-98 | John Bieberitz | jbieberitz@traffic-ad.com  | 262-377-1845 | $800,000 |
| Awarded Total | $3,250,000 |

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| Statewide Master Contract for Traffic Analysis and Modeling  Vicki Haskell 608-266-8442 – BTO03 Aug17 |
| Fixed Fee 7.5% |
| 2/26/2018 – 2/29/2020 |
| Firm | Master ID | Contact | EmailCtrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-30-99 | Michael PreboskeRandy Fuchs | michael.preboske@aecom.comrandy.fuchs@aecom.com | 414-944-6139608-828-8135 | $400,000 |
| HNTB Corporation | 0697-31-00 | Rob Beuthling | rbeuthling@hntb.com | 608-259-0045 | $400,000 |
| SRF Consulting Group, Inc. | 0697-31-01 | George Schulz | gschulz@srfconsulting.com | 414-269-5003 | $400,000 |
| Strand Associates, Inc. | 0697-31-02 | Jeff Held | jeff.held@strand.com | 608-251-4843 | $400,000 |
| Traffic Analysis & Design, Inc. | 0697-31-03 | John Bieberitz | jbieberitz@traffic-ad.com | 262-377-1845 | $400,000 |
| Awarded Total | $2,000,000 |

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| Statewide Master Contract for Traffic Safety Engineering  Brian Porter 608-267-0452 – BTO04 Aug17 |
| Fixed Fee 7.25% |
| 2/26/2018 – 2/29/2020 |
| Firm | Master ID | Contact | EmailCtrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-31-04 | Michael DeAmicoRandy Fuchs | michael.deamico@aecom.comrandy.fuchs@aecom.com | 608-828-8147608-828-8135 | $300,000 |
| CH2M Hill, Inc. | 0697-31-05 | Rich Coakley | richard.coakley@ch2m.com | 414-272-2426 | $300,000 |
| KL Engineering, Inc. | 0697-31-06 | Kim Lobdell | klobdell@klengineering.com | 608-663-1218 | $300,000 |
| MSA Professional Services, Inc | 0697-31-07 | Brian Huibregtse | bhuibregtse@msa-ps-com | 608-242-7779 | $300,000 |
| Strand Associates, Inc. | 0697-31-08 | Joe Urban | joseph.urban@strand.com | 608-251-4843 | $300,000 |
| Awarded Total | $1,500,000 |

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| Statewide Master Contract for ITS and Electrical System Design  Elizabeth Lloyd--Weis 414-588-8457 – BTO05 Aug17 |
| Fixed Fee 7.5% |
| 2/26/2018 – 2/29/2020 |
| Firm | Master ID | Contact | EmailCtrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-31-09 | Matt LetoumeauRandy Fuchs | matt.letoumeau@aecom.comrandy.fuchs@aecom.com | 312-424-5424608-828-8135 | $250,000 |
| HNTB Corporation | 0697-31-10 | Paul Kutz | pkutz@hntb.com | 414-359-2300 | $250,000 |
| Kimley-Horn and Associates, Inc. | 0697-31-11 | Michael Ruelle | mike.ruelle@kimley-hom.com | 414-267-7842 | $250,000 |
| Singh & Associates, Inc. | 0697-31-12 | Kiran Prajapati | kprajapati@singhinc.com | 414-443-0840 | $250,000 |
| SRF Consulting Group, Inc. | 0697-31-13 | Brian Scott | bscott@srfconsultilng.com | 763-475-0010 | $250,000 |
| Strand Associates, Inc. | 0697-31-14 | Luke Holman | luke.holman@strand.com | 608-251-4843 | $250,000 |
| Awarded Total | $1,500,000 |  |  |  | $250,000 |

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| Statewide Master Contract for Traffic Signal Design  Elizabeth Lloyd-Weis – 414-588-8457 BTO06 Aug 17 |
| Fixed Fee 7.25% |
| 2/26/2018 – 2/29/2020 |
| Firm | Master ID | Contact | EmailCtrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services, Inc. | 0697-31-15 | Jeff SanburgRandy Fuchs | jeff.sandburg@aecom.comrandy.fuchs@aecom.com | 608-828-8161608-828-8135 | $425,000 |
| Graef-USA Inc. | 0697-31-16 | Andre Ost | andre.ost@graef-usa.com | 414-266-9256 | $400,000 |
| HNTB Corporation | 0697-31-17 | Jason Matson | jmatson@hntb.com | 414-359-2300 | $425,000 |
| KL Engineering, Inc. | 0697-31-18 | Mike Scamon | mscamon@klengineering.com | 608-663-1218 | $425,000 |
| Strand Associates, Inc. | 0697-31-19 | Luke Holman | luke.holman@strand.com | 608-251-4843 | $425,000 |
| Traffic Analysis & Design, Inc. | 0697-31-20 | Jeff Fait | jfait@traffic-ad.com | 414-350-2292 | $400,000 |
| Awarded Total | $2,500,000 |