**CORRESPONDENCE/MEMORANDUM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE OF WISCONSIN**

 **Date:** May 12, 2017

 **To:** Lyman Fuson

 DBM/BBS Purchasing, Fleet & Distribution

 **From:** Robert Spoerl

 Roadside Facilities Engineer

 Bureau of Highway Maintenance

 **Subject:** Bid Waiver Request – Commodity or Service $25,000 or more:

 Specialized electronic weight display signs

1. This is a request for *Waiver of Bidding* to allow WisDOT to contract with Mettler Toledo for $24,975 as a sole source for specialized electronic weight display signs. (See what to Include below).

The electronic weight display is one component of the specialized truck weighing system for State Patrol’s commercial vehicle weight enforcement at the Kenosha SWEF. The current signs are not functioning, are outdated and replacement parts are no longer available. The weight display is an essential component in the operation of the truck weighing system.

1. Waiver of the bidding process is requested because the weighing system is proprietary in nature. Mettler Toledo is the only certified provider of maintenance service for their weighing systems. They are the only source of necessary labor, materials, tooling, test equipment and facilities required to maintain their systems to meet the accuracy and performance specifications. Use of non-Mettler Toledo components would have potential compatibility and operability issues, resulting in uncertainties in accuracy, reliability and performance. This condition would compromise the State Patrol’s mission of commercial vehicle weight enforcement.

The weight display is one component of the specialized weighing system for commercial vehicle weight enforcement at the Kenosha SWEF. The system was installed in 2003 by Mettler Toledo, a multinational manufacturer of scales and analytical instruments, providing weighing instruments for various applications worldwide.

Mettler Toledo is a single-source vendor that has a proven record for designing and implementing customized weighing systems (hardware and software) to meet very specific requirements. They have an experienced field staff that will ensure their systems are properly repaired and maintained to be in good working order.

Please review and consider this request for a sole source waiver of bid. If you have any questions regarding program details or this request, contact me at, 608-266-8665.

Thank you.