FULL SERVICE DESIGN WORK ORDER REQUEST

Wisconsin Department of Transportation

Revised 04/2017

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| Instructions |
| **If you need assistance filling out this request or accessing the** [**Consultant Administration and Reporting System (CARS)**](https://trust.dot.state.wi.us/cars/)**, please contact:**1. Region Consultant Unit Supervisor or Contract Specialist
2. Bureau Consultant Services representative
3. BPD Consultant Services (DOT Consultant Services Approval)

**Before completing this request for submittal to BPD Consultant Services, use** [**CARS**](https://trust.dot.state.wi.us/cars/) **to:**1. Review usage of master contracts for adequate work distribution.
2. Check the maximum percent limit for the master contract group in CARS (usually 60-80%). You can find this percent by running the Master Summary Report, which is linked at the top of the master contract record. ([FDM 8-5-30.9](http://wisconsindot.gov/rdwy/fdm/fd-08-05.pdf#fd8-5-30.9)).

**Before submitting this request to your Consultant Unit Supervisor or corresponding Bureau representative:**1. Check Financial Integrated Improvement Programming System ([FIIPS](http://dotnet/dtim-bshp/fiips/index.html)) to ensure the project ID is authorized.
2. No negotiations may begin until after approval.

**Consultant Unit Supervisors or corresponding Bureau representatives, please review and send the request via email:**To: DOT Consultant Services ApprovalCC: Project Manager for Master Contract; Regional Project ManagerSubject Project ID; Recommended firm’s name; Work order number; Master contract ID |

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| Work Order Information |
| **Work Order Number** | 12 | **Date of Request** | 2/1/2018 |
| **Project ID** |       | **Master Contract ID**  | **M** 0697-01-92 |
| **Project ID Authorized** |  [ ]  **Yes** [ ]  **No** | **CBA Required**(required for WOs over $300K) |  [ ]  **Yes** [x]  **No** |
| **Project Limits** | Kenosha SWEF Upgrades | **Federal Funding %** |      % |
| [**Project Program Code**](http://dotnet/opb/fsmanual/pdf/program.pdf) | Program Code |
| **Project Manager** | LeAnna Wall |
| **Highway** | I-94 | **Project Manager Phone** | 608-266-8665 |
| **County** | Kenosha | **Initial Estimate Amount** | $20,000 |
| **Region/Bureau** | BHM | **DOT Estimate Attached** |  [ ]  **Yes** [ ]  **No** |
| **Region Bureau Approved** |  [x]  **Yes** [ ]  **No** | **Anticipated Contract Execution Date** | 3/1/2018 |
| **Advertised Fixed Fee %** | 7.250% |  |
| **Project Description/Scope of Service** | Provide plans, specs and sole source justification for the Kenosha SWEF Upgrades project which includes: Interstate CMS signs, operating systems, static scale and add LPR & USDOT Readers  |

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| Selection Information |
| **Recommended Firm** | KL Engineering, Inc. | **Justification for recommended firm:** |
| **List up to four other firms qualified to complete the work:** | KL has the most experience providing designs for our SWEF Program. This project is needed asap to address a signficant safety issue on the interstate system. It would take longer for SRF to get up to speed and would require longer to review their work. |
| 1 SRF Consulting |
| 2       |
| 3       |
| 4       |

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| For BPD/Consultant Services Use Only |
| **% Firm Complete** |      **%** | **Recommended firm’s overhead rate** |      % |
| **% Group Master Complete** |      **%** | **Firm’s rate approved** [ ]  **Yes** | **[ ]  No** |
| **Date Received** | Date | **Work Order Request** [ ]  **Approved** | **[ ]  Denied** |
| **If denied, reason and alternative** |       |
| **Notes**       |
| **Approval Signature**: |       | **Date:** | Date |

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| Statewide Master Contract for Full Service DesignNathan Czech 608-267-9390 – BPD02 Jan16 |
| Fixed Fee 7.25% |
| 07/01/16 – 06/30/18 |
| Firm | Master ID | Contact | EmailCtrl + Click to send email | Contact Phone | Contract Amount |
| AECOM Technical Services | 0697-01-74 | Randy FuchsMike Preboske | randy.fuchs@aecom.commichael.preboske@aecom.com | 608-828-8135414-944-6139 | $1,500,000 |
| Alfred Benesch & Company | 0697-01-75 | Amanda Zacharias | azacharias@benesch.com | 414-308-1320 | $500,000 |
| Ayres Associates Inc. | 0697-01-76 | Jeff Abramson | abramsonj@ayresassociates.com | 715-834-3161 | $1,500,000 |
| Baxter & Woodman, Inc. | 0697-01-77 | Daniel Durig | ddurig@baxterwoodman.com | 608-481-0691 | $500,000 |
| Becher-Hoppe Associates, Inc. | 0697-01-78 | Michael Kowal | mkowal@becherhoppe.com | 715-845-8000 | $750,000 |
| CBS Squared Inc. | 0697-01-79 | Brian Smits | bsmits@cbssquaredinc.com | 715-861-7420 | $500,000 |
| CH2M Hill, Inc. | 0697-01-80 | Jeff Bauer | jeff.bauer@ch2m.com | 414-272-2426 | $1,000,000 |
| CORRE, Inc. | 0697-01-81 | Troy Gagner | tgagner@correinc.com | 608-828-1011 | $500,000 |
| DAAR Engineeringx, Inc. | 0697-01-82 | Adam Clayton | adam.clayton@daarcorp.com | 920-722-1211 | $1,000,000 |
| EMCS, Inc. | 0697-01-83 | David Brose | dbrose@emcsinc.com | 414-347-1607 | $1,500,000 |
| Fleming, Andre & Associates, Inc. | 0697-01-84 | Matt Gundry | mjgundry@faa-engineers.com | 715-832-8400 | $500,000 |
| Graef-USA Inc. | 0697-01-85 | Burt Naumann | burt.naumann@graef-usa.com | 414-259-1500 | $750,000 |
| Gremmer & Associates, Inc. | 0697-01-86 | David L. Glodowski | d.glodowski@gremmerassociates.com | 715-341-4363 | $750,000 |
| Himalayan Consultants, LLC | 0697-01-87 | Gopal Adhikary | gadhikary@himalayanllc.com | 262-502-0066 | $500,000 |
| HNTB Corporation | 0697-01-88 | Boris Veleusic | bveleusic@hntb.com | 414-359-2300 | $1,500,000 |
| Jewell Associates Engineers, Inc. | 0697-01-89 | Greg Jewell | greg.jewell@jewellassoc.com | 608-588-7484 | $500,000 |
| JT Engineering, Inc. | 0697-01-90 | Jill Treadway | jilltreadway@jt-engineering.com | 920-468-4771 | $1,000,000 |
| Kapur & Associates, Inc. | 0697-01-91 | Prasad Narayan | prasad@kapur-assoc.com | 414-751-7200 | $1,000,000 |
| KL Engineering, Inc. | 0697-01-92 | Kim Lobdell | klobdell@klengineering.com | 608-663-1218 | $1,000,000 |
| Knight E/A, Inc. | 0697-01-93 | Randy Byom | rbyom@knightea.com | 608-519-1455 | $500,000 |
| Mead & Hunt, Inc. | 0697-01-94 | Rusty Chesmore | rusty.chesmore@meadhunt.com | 608-273-6380 | $500,000 |
| MSA Professional Services, Inc. | 0697-01-95 | Michael J. Statz | mstatz@msa-ps.com | 608-242-7779 | $1,500,000 |
| Northern Wisconsin-Based Engineers, Inc. | 0697-01-96 | Heather Harrington | heather@cheqnet.net | 715-634-4334 | $500,000 |
| OMNNI Associates, Inc. | 0697-01-97 | Phil Roberts | phil.roberts@omnni.com | 920-830-6900 | $750,000 |
| Oneida Total Integrated Enterprises, LLC | 0697-01-98 | Darin Blang | dblang@otie.com | 608-243-6475 | $750,000 |
| R. A. Smith National, Inc. | 0697-01-99 | Stephan Hoffmann | john.elkin@rasmithnational.com | 262-317-3312 | $1,000,000 |
| Short Elliott Hendrickson Inc. | 0697-02-00 | Les Fafard | lfafard@sehinc.com | 414-465-1213 | $1,500,000 |
| Strand Associates, Inc. | 0697-02-01 | Luke R. Holman | luke.holman@strand.com | 608-251-4843 | $1,500,000 |
| Awarded Total | $25,250,000 |