Maintenance Program Management (MPM)

Winter Readiness Agreement

This job aid will walk you through the steps necessary to upload and submit your annual Winter Readiness Agreement. This job aid is directed at users that have the "Survey Editor" Roles.

The Winter Readiness Agreement link is located at the bottom of the Survey main screen (click on the Survey tab).

If your county does not participate in the Winter Readiness Agreement, select the Check Box at the top of the screen and submit the form.

☐ **Confirming no data to report for Winter Readiness Agreement**

The County Approver (usually the Commissioner) will need to approve the election to not participate before it is sent to the Region for approval.

If you do participate, enter the number of trucks that have been agreed to with the region for the Winter Readiness Agreement.

Winter Readiness Rates request for the following 2 **truck(s) assigned to State Winter Maintenance and certified as ready to perform winter maintenance as enumerated in Chapter 01-05-15:**

You will click on the class and select the truck class, move to the Unit Number which will bring in the available active units for that class and select the unit that will be on that route. The Winter Patrol State Section is a free form and you will need to enter a route description. Continue to add lines until all trucks are entered.

Winter Readiness Class Code*	Unit Number*	Winter Patrol State Section*	Percentage*	Delete All ☐
1118	153	STH 55 - CTH A to CTH B		☐
106	36	STH 66 - - CTH CB to CYJ Y		☐
--Select One--	--Select One--			☐

+ (Add more lines)

If you enter a unit in error and need to delete a row, click on the check box in the right-most "Delete All" column and click on "Save" to save the deletion instruction. You can delete individual rows or all rows by clicking on the check box in the Delete All column heading and clicking on Save.

You also need to attach a Certification form to the agreement.

Winter Readiness Equipment Certification* (Attachment Required):		Browse...

At any point, you can save what you have entered and complete it at a later time. Just click on save and later come back in using the Winter Readiness Agreement link on the Survey screen.

Once the agreement is complete, click on Save then Validate. Validate stops once an error is found so you may have to click Validate more than once to clear all errors. Once satisfied and you see the Validation Success message, you can click submit and it will go to your County Approver who will be able to approve or send it back if corrections need to be made. Once approved it will go to the Region to approve.

The rates will not appear on this form until the region approves the agreement. At that time, you can go back and see the rates and the total you will be receiving when the reimbursement payment is made. Please consult your Region staff as to the scheduling of Winter Readiness Agreement payments.

https://acceptance.dot.state.wi.us/mpm/winterReadinessAgreement?region=3&county=15&year=2020

Winter Readiness Agreeme... ✕

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| County: | Your County | | Region: | Your Region | | Year: | 2020 ▼ | | Go |

Winter Readiness Agreement Screen

| Submit | Validate | Save | Back | Print |

Current Status
Show WorkFlow

Assigned Role

| County : | Your County | | Region : | Your Region | | Year : 2020 |

☐ Confirming no data to report for Winter Readiness Agreement

DOOR County Highway Department

Re: 2020 Winter Readiness Rates, Chapter 01-05-15

Winter Readiness Rates request for the following [5] truck(s) assigned to State Winter Maintenance and certified as ready to perform winter maintenance as enumerated in Chapter 01-05-15:

Note

Examples

Winter Readiness Class Code*	Unit Number*	Winter Patrol State Section*	Percentage*	Delete All ☐
1118 ▼	082 ▼	STH 101 – CTH W to Stevenson Rd	100	☐
117 ▼	0501 ▼	STH 12 – STH 102 to CTH W	75	
1118 ▼	165 ▼	STH 55 – CTH A to CTH BB	85	
1118 ▼	189 ▼	STH 55 – CTH C to CTH D	100	
1118 ▼	092 ▼	STH 101 – CTH K to Main St	50	

+ (Add more lines)

(NOTE: The number of trucks receiving the winter readiness rate does not to exceed the number of state winter routes in the county.

If an eligible truck is assigned to a blended winter route, the reimbursement shall be a proportional amount, based on mileage, of the winter readiness rate assigned to the truck class. The combined sum of the trucks used on blended routes shall not exceed the original number of state winter routes.)

This agreement covers November 15, 2020 through April 15, 2021.

By:
(County) Highway Commissioner
Date:

By:
(WisDOT) Region Highway Operations Supervisor
Date:

Winter Readiness Equipment Certification* (Attachment Required): [Browse...]

Notes

Document Name: [_____]   Document: [_____] [Browse...]

Date/Time	Author	Note	Action Performed	Docs	Remove Document	Clear Note
09/18/2020 8:57:59 AM	MPM Batch		Batch Processed			

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